



Kansas, January 25th, 2015

Dean McGraw

HR Department – CV Enterprise

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Dear Sir or Madam:

I'm writing to you to certify that Mrs. Mary Jenkins has worked as Customer Service Manager from February 1st, 2007 until January 20th of the current year for CV Enterprise.

We can assure that during the time Mrs. Mary Jenkins worked with us she was a highly competent worker with excellent communicative skills, capable of working under pressure, self-demanding and with a positive and impersonal attitude at all times. The professional also showed leadership abilities and determination. She usually analyzed all aspects of the job itself, and solved eventual problems very easily. We were able to see that she was very persuasive, and could motivate and help people develop without any difficulties.

For all mentioned above, I give my word that the worker has a wide capacity for any task given and I recommend her at all means.

This letter was written by the Department of Human Resources in demand of Mrs. Mary Jenkins on January 21st, 2015 for the purposes she considers appropriate.

Yours Sincerely,

(Signature)

Dean McGraw

Human Resources Manager